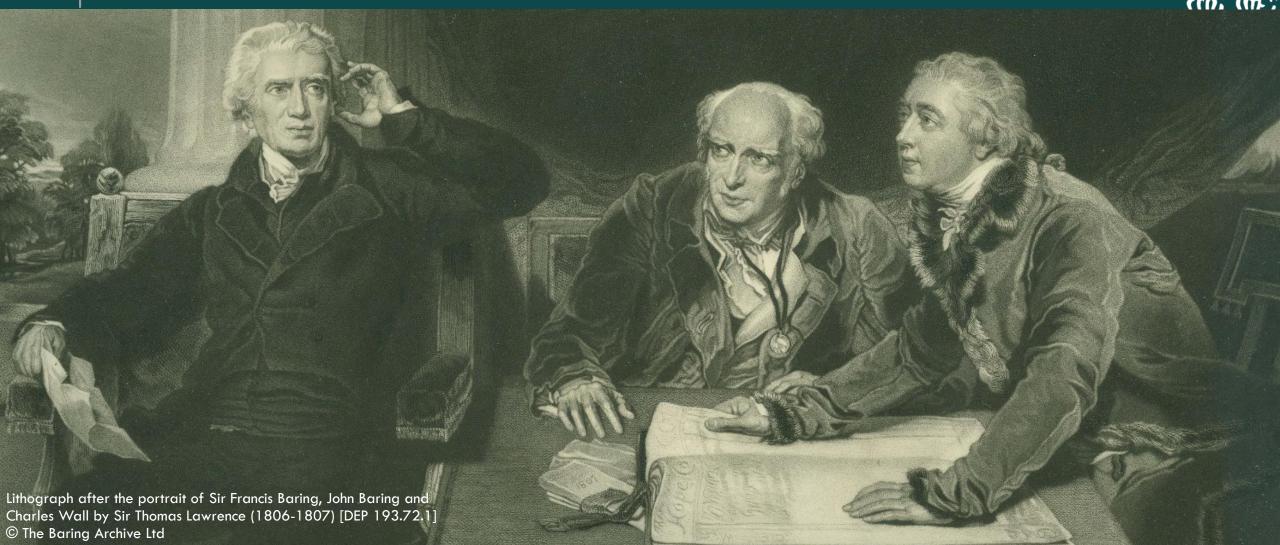


DIGITISATION AT THE BARING ARCHIVE

Charlotte Willett
Baring Archive, ING
11th June 2018
City Archivists Group Meeting

THE BARING ARCHIVE

- Material created by Barings Bank from 1762 until 1995
- Global financial history, events and politics
- Now owned by ING; loaned to a charitable trust,
 The Baring Archive Limited



THE BARING ARCHIVE LIMITED AND DIGITISATION

Various items from the Baring Archive © Richard Valencia Photography



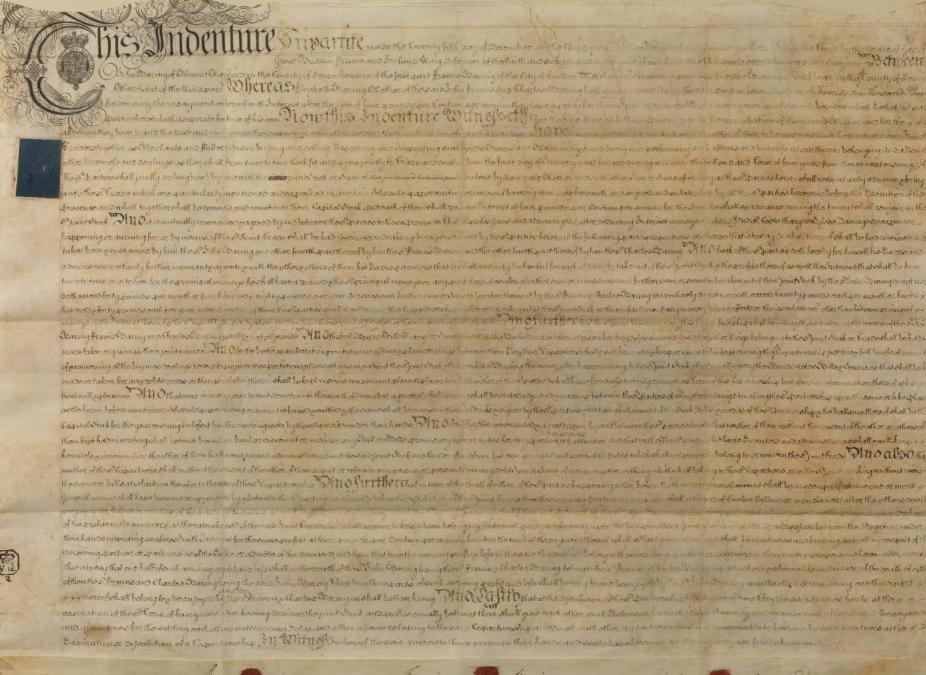
HOW DO WE DECIDE WHAT TO DIGITISE?



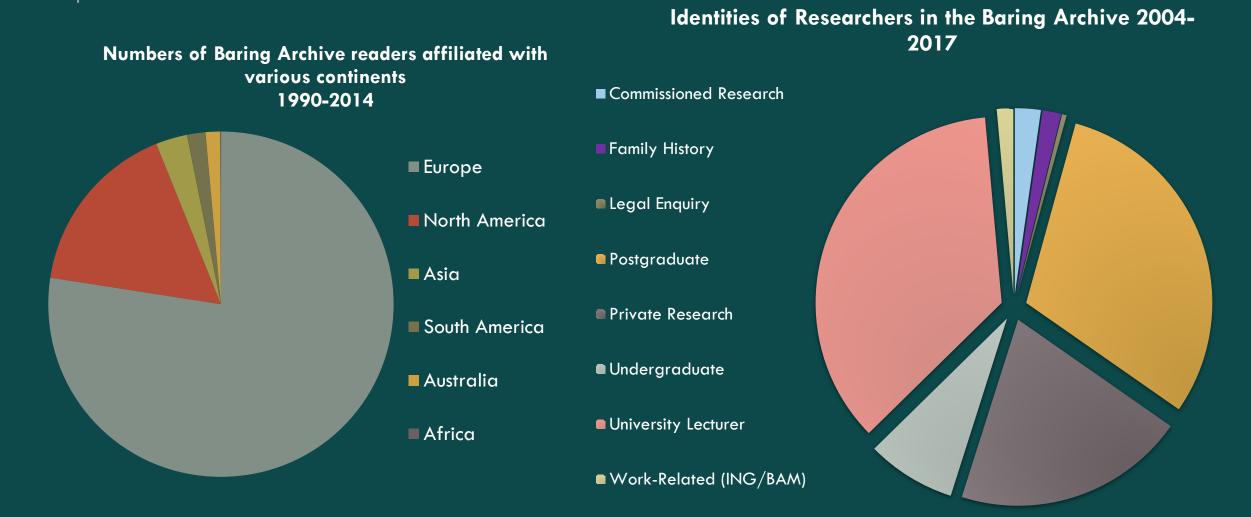
LEGALITY

- Copyright
 - Copyright, Designs and Patents Act 1988 (www.legislation.gov.uk)
 - TNA Copyright and Related rights
 - Intellectual Property Government Guidance on Copyright
- Data Protection GDPR as of May 2018

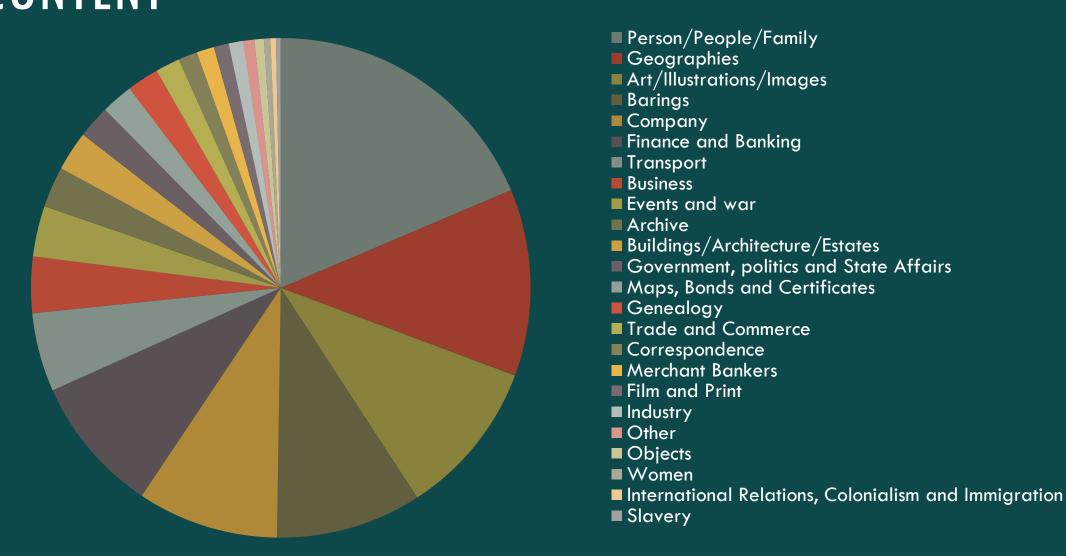
Look back at acquisition documentation Articles of Partnership for John & Francis Baring & Co (25th Dec 1762) [DEP 230.4.1] © Richard Valencia Photography



CONTENT User Driven Enquiries



CONTENT A Pie Chart to show the number of enquiries related to research topics from 1990 to 2017



CONTENT — ONLINE SURVEY

"Having access to documents in digital form would be great, so long as this does not mean directing resources away from the archive as it currently operates. If given a choice, I would much rather consult documents in their original paper format. But digitising materials would make them more accessible, including to academic researchers based in parts of the world like Latin America where travel grants are sometimes hard to secure."

"Excellent idea to digitise parts of the collection!"

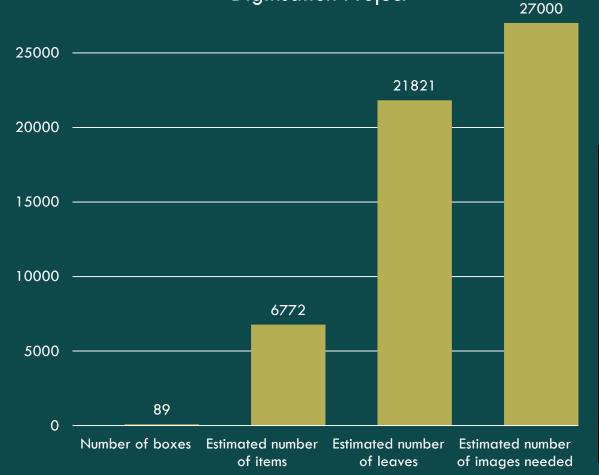
"I am grateful to The
Baring Archive Ltd and
ING for making Barings
records available to me as
a researcher; I welcome this
effort to expand the access
to researchers online."

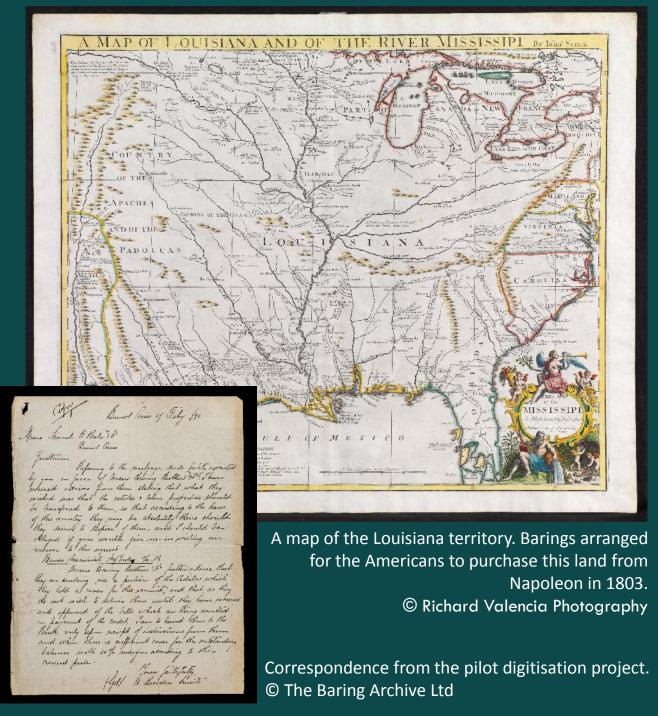
"I am thrilled that digitisation may now be a possibility and I wish you all the best! Looking forward to seeing how it all turns out."

"Barings has a wonderful archive. Digitising some of the collection would make it better known and much more accessible."

VOLUME AND FORMAT

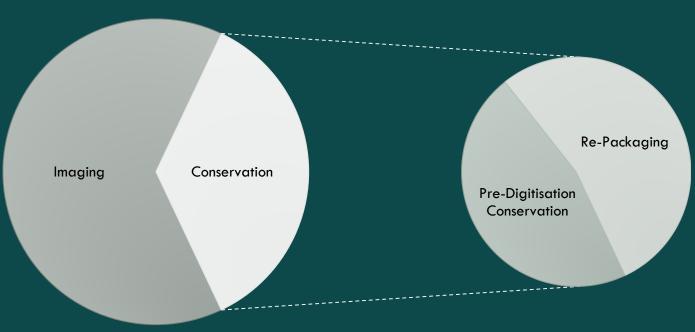
Estimated numbers in the Baring Archive's Pilot
Digitisation Project





ITEM CONDITION

Estimated Costing Ratios for the Baring Archive Digitisation Pilot Project



Anna O'Reagan, 2nd year conservation student at Northumbria
University, hard at work on items for the pilot project.
© National Conservation Service



VISUAL APPEAL

Watercolour painting by Barings' agent George White of Vera Cruz Port in the 1860s [DR 11.085]
© Richard Valencia Photography



LINKS TO EXTERNAL BODIES

- Institutions with parts of the same collection
- Those with related material
- Those doing similar projects
- Community Groups

Mrs Henry Baring and Children By Sir Thomas Lawrence (1817) Loaned to the Rijksmuseum [SK-C-1649] © Estate of the Artist



THE BARING ARCHIVE LIMITED DIGITISATION SELECTION MODEL

Content:

- · Can you involve users in item choice?
- Can you analyse past and possible future user requests?
- Can you combine these with archivist recommendations?
 - Which tools would be useful for readers?
 - Which series complement each other?
 - How much cataloguing is needed?

Volume and Format:

- How much can you achieve within scope?
- Do you have estimates on collection volume and formats?
- Could you sample boxes to estimate contents of candidates?
- Does your location system need updating?

Links to External Bodies:

· Can these be mitigated?

- Have you identified similar collections to your own?
- Do you have series that could be more useful when paired with collections from external institutions?

Legality:

· Do you know

· Does the collection need

further copyright clearance?

· Does any material have data

· Should you consult with experts?

the collection?

protection issues?

who owns copyright of

Can you build external relationships?

Item Condition:

- How much do you know about the collection's condition?
 - Should you undertake a survey?
 Do you need external expertise?
 - Do you need to assess your current storage solutions at the same time?

Visual Appeal:

- Do you have visual material that either includes useful information or can draw in viewers?
- Should you undertake a cost benefit comparison for digitising this?

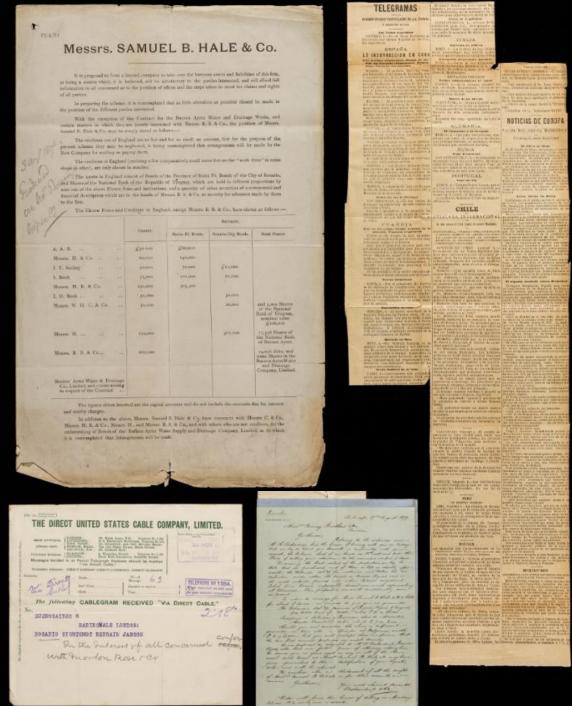
Various items from the pilot digitisation project. © The Baring Archive Ltd

PILOT PROJECT

Includes:

- House Correspondence 4.1: Argentina
- Maps and bonds relating to Argentina
- Argentinian Loan Tombola

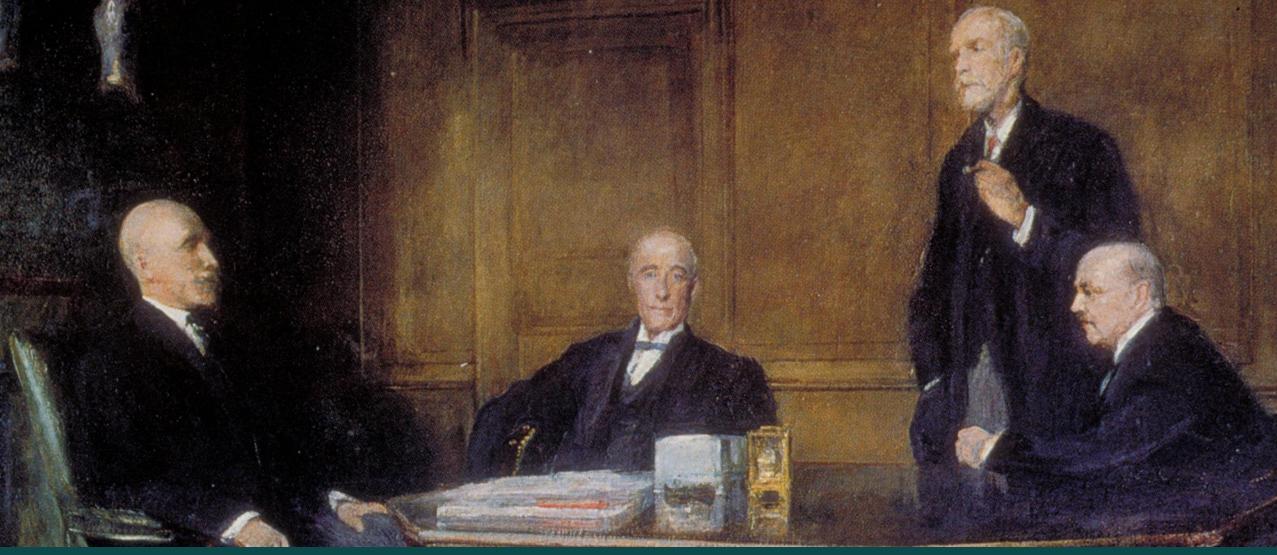




CANDIDATES FOR THE TWO YEAR PROJECT

Themes	Main Archival Series	Supplementary Material
The Baring family and formation of Baring Bros & Co	House Correspondence Old Series; Northbrook Papers; 1766 Ledger Book; Articles of Partnership	Photos of the family; Cartoons
Spanish & Latin America	House Correspondence for South America	N/A
North America and The Netherlands	House Correspondence for North America and the Netherlands	Deposits & Gifts- Maine and Labouchere papers
Series spanning company history	The Letterbooks; Annual Account Books	Maps, Bonds and Certificates. Family photos





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Messrs Baring Brothers & Co By Ambrose McEvoy (1927) [PT045] © The Baring Archive Ltd